



# RICHMOND FLYING SQUIRRELS MASCOT APPEARANCE REQUEST



This form is to request an appearance by Flying Squirrels mascots Nutzy or Nutasha to an event. Please complete all the information requested below, and return it to the Flying Squirrels at least **two weeks** prior to the appearance date you request. Due to many requests and the game schedule, submitting this form does not guarantee an appearance. However, the Flying Squirrels will work to accommodate your request. A Squirrels staff member will contact you upon receiving the completed form with confirmation of request.

- All requests should be submitted in this format and will be considered on an individual basis.
- Appearances are for everyone's enjoyment. Please help keep the event FUNN by maintaining a safe and fan friendly environment.
- Due to privacy and safety concerns, the client should provide secured parking and a private/secure dressing room or area for the mascots.
- **Mascots do not speak**, but communicate through pantomimes, posing for pictures, and signing autographs.
- Appearances for Charitable/Non-Profit Functions are \$25/hour per mascot. Increased fees for traveling over one hour.
- Appearances for Private/Individual Functions are \$75/hr per mascot. Increased fees for traveling over one hour.
- Appearances for Commercial/Corporate Functions are \$125/hour per mascot. Increased fees for traveling over one hour.
- Appearance lengths over one hour will require short breaks throughout.
- Appearance fees can be paid in cash or check (made out to "Richmond Flying Squirrels") or via phone and credit card.
- Your completed Mascot Appearance Request form should be returned to Matt Wease (contact info below)

### Personal Information

Group/Organization Name: \_\_\_\_\_

Is this event for: (circle one) charitable/non-profit organization; private/individual event; or commercial/corporate function

Your Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Event Information

Event Name/Title: \_\_\_\_\_

Appearance Day and Date: \_\_\_\_\_ Begin Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Address: \_\_\_\_\_

On Site Contact: \_\_\_\_\_ On Site Phone: \_\_\_\_\_

Are you inviting media: \_\_\_\_\_ If yes, Please specify who: (please circle those that are confirmed) \_\_\_\_\_

Distance from The Diamond: \_\_\_\_\_ minutes

Event Description (Theme of the Event, Purpose, Activities Going on): \_\_\_\_\_

Expected Attendance: \_\_\_\_\_ Age range of Attendees: \_\_\_\_\_

**Mascot Role in the Event: (check all that apply)** Taking Photos \_\_\_\_ Autographs \_\_\_\_ Greeting Attendees: \_\_\_\_

Participation in a Presentation or Activity \_\_\_\_\_ If so, please be specific \_\_\_\_\_

Other: \_\_\_\_\_ Please describe: \_\_\_\_\_

**Office Use Only** Date Organization Invoiced \_\_\_\_\_

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