

The Hillsboro Hops are located about 10 miles west of Portland, Oregon and are the Class A Short Season affiliate of the Arizona Diamondbacks. The Hops are in search of current college students or recent graduates who are passionate about getting their start in the sports industry to be part of our front office team as interns for the 2019 season. Interns will receive an inside look at the business of baseball, gaining experience in all areas of a professional sport franchise's front office including ticketing, marketing and promotions, stadium operations, and merchandising.

Overview:

You will work with and be exposed to operations, sales, and marketing/promotions throughout the season. Daily tasks, responsibilities, and schedules may vary for each intern based on factors such as skill set, previous work experience, and personal interests. The ability to pay attention to detail, and "see the big picture" is essential. Must be a team player, willing to go above and beyond minimum requirements. We need someone with energy and passion for their work.

Responsibilities will include, but are not limited to:

- Assisting the stadium and gameday operations by managing gameday staff and other various gameday duties
- Facilitating game day promotions and on field activities
- Collaborating with the front office staff in creating and facilitating new and unique promotions and theme nights
- Assisting the sales staff with season ticket, group sales, and corporate client prospecting
- Supporting group sales with gameday client hospitality
- Assisting with general front office business operations
- Participating in the Hops' community outreach efforts

Qualifications:

- Candidates must be reliable, detail oriented, problem solvers, multi-task efficiently, have solid communication skills and writing ability, possess a strong work ethic and have exceptional customer service skills
- Proficiency in Microsoft Office is required
- The internship will start in mid-May and run through mid-September
 - However, exceptions can be made for the right candidate
 - Season goes from June 14th – September 13th
- Ability to work in adverse weather conditions; including rain, humidity, cold & heat
- Ability to work on your feet for extended periods of time
- Ability to lift up to 50 pounds may be required
- Ability to work flexible hours, including nights, weekends, and holidays during the Hillsboro Hops 2019 Season

Compensation:

- \$12.50 / HR
- Housing is not provided
- You get the opportunity to work at a baseball stadium!! Never a bad night at a ballpark!!

To apply for an internship, please send a resume and cover letter to Ryan Kees at RyanK@hillsborohops.com or by mail: 4460 NE Century Blvd., Hillsboro, OR 97124.

The Hillsboro Hops are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.